



## OFFICIAL PARTICIPATION FORM

To book your stand for ELTEX 2010, please fill out the form below in BLOCK CAPITALS

### A. Exhibitor information

Surname:	<input type="text"/>	First name	<input type="text"/>
Title:	Dr / Mr / Mrs / Ms	Position:	<input type="text"/>
Company	<input type="text"/>		
Address	<input type="text"/>		
	<input type="text"/>		
Post Code:	<input type="text"/>		
Country	<input type="text"/>	Phone number	<input type="text"/>
Fax	<input type="text"/>	Website	<input type="text"/>
Email address	<input type="text"/>		

### B. Your choice of stand

I would like to book the following stand (please tick all appropriate boxes and indicate the size of stand you require)

- EQUIPPED SPACE** (minimum 9m<sup>2</sup>) ..... m<sup>2</sup> @ £185 per m<sup>2</sup> = £ .....
- includes: carpet, rear & side walls, fascia panel with company name and logo in English/ Arabic, 3 chairs and 1 table, 1 wastebasket, spotlights, exhibition catalogue entry, stand cleaning and security, complimentary entrance to conference and associated functions.

### C. Advertising in the Official ELTEX Catalogue

- One half page full colour advert in the catalogue @ £400 per page £ .....
- One full page full colour advert in the catalogue @ £600 per page £ .....

### D. Delegate Participation ( British companies only)

- Number of delegates x..... @ £195 = £ .....
- includes:** access to all sessions, exhibition area, complimentary entrance to conference and associated social functions. Please note that every exhibitor has the right to three complimentary delegates passes.

<b>TOTAL COST:</b>	£	<input type="text"/>
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**Payment schedule:** All payments are to be made net of bank and credit card charges. Companies who are booking their participation from United Kingdom are responsible for paying VAT in addition to their fees. Payment is to be sent as follow: 100% to be sent on signing of Official Space Application Contract and reception of invoice from the organizer. We hereby confirm our participation at, ELTEX 2010 and we have been supplied with the organizer Terms and Conditions and confirm our acceptance of these. The execution of this contract and its receipt by the organizer is evidence of the Applicant's agreement to pay the full fees due.

Agree to the booking conditions

Authorized Signature:

Company:

Date:

## TERMS AND CONDITIONS

- A. **Payment:** An exhibitor or delegate, who has not paid their fees in full before the opening of the event shall not be permitted to participate until these fees are paid.
- B. **Stand location:** if the organizing committee has allocated a space to the exhibitor in advance of the exhibition and the exhibitor has not complied with the payment deadlines, then the organizing committee will have the full right to move the exhibitor to another location and give their previous location to another company.
- C. **Conduct:** exhibitors must not obstruct the view of other exhibiting companies, play loud music which will distract other participants or remove their stand prior to the official closing of the exhibition.
- D. **Insurance:** the exhibitor agrees to ensure that at all times it shall have adequate insurance cover for any loss or damage incurred by the exhibitor or a third party in connection with the exhibition.
- E. **Cancellation:** If any exhibitor wishes to cancel their application to attend the exhibition, they must give notice in writing. If notice is given before the final payment date, the organizers will retain the 50% deposit that exhibitor has transferred. If these funds have not been transferred then the exhibitor is liable to transfer these fees. If the exhibitor wishes to cancel their participation after final payment deadline, then the organizers have the right to keep all of the total cost of their exhibition stand, if the client has paid in full. If the exhibitor has not paid in full they are liable for the total cost of their exhibition participation that they have booked and will be liable to transfer the funds immediately.
- F. **Force majeure:** the organizers will not be responsible or liable for loss, damage or delay resulting from acts of war, civil commotion, strikes or lockouts, default or failure of suppliers, government action, intervention, military activity, Act of God, fire, flood or any other circumstances beyond the organizers control which make it impossible or inadvisable for the exhibition to be held at the time or place provided. If this occurs, the organizers have the right to reschedule the exhibition at an alternate date and site. The exhibitor acknowledges that the organizers have suffered loss as a result of this and hereby waives all claims for damages or compensation. The monies paid to the organizer in connection with the exhibition will remain the property of the organizer.
- G. **Passport and visa:** the organizers will assist participants with their visa invitation process to attend the exhibition. The organizers are not liable for any damages which are resultant from participants not obtaining their entry clearance due to: decisions made by the country authorities, delay in receiving applications and feedback from these authorities or inaccurate information that is supplied by participants. Should an exhibitor fail to obtain their visa there are still liable for any monies owed as part of the exhibition contract.
- H. **Exclusion and limitation of liability:** The exhibitor acknowledges and agrees that the organizers will not be held liable for any loss or damage incurred by the exhibitor as a result of fault negligence of the organizers with regards to: the actions or omissions of freight shipment contractors, the theft or loss of equipment or personal effects and any other activities that have been sub-contracted by the organizers.